



**AGENDA**

February 17, 2020 ♦ 7:00 p.m.  
 Wattsburg Area Elementary School

**I. Call to Order – Dr. Andy Pushchak, Board President**

- A. Pledge
- B. Roll Call:
  - Mr. Jeremy Bloeser
  - Mr. Steven O'Donnell
  - Mrs. Tara Pound
  - Mrs. Amanda Farrell
  - Mr. Josh Paris
  - Mr. Marty Pushchak
  - Mr. Shawn Matson
  - Mrs. Julie Piekiewicz
  - Dr. Andy Pushchak
- C. Approve Agenda
- D. Approve Minutes from the January 20, 2020 Regular Board Meeting and Finance and Technology Committee meetings and the February 10, 2020 Work Session and Policy Committee Meeting.

**II. School Reports**

- 1. Tim Malinowski and Elizabeth Diehl – SHS Guidance

**III. Guest and Citizen Comments**

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
  - 1. Lori Zaumseil
  - 2. Danny Carter
- C. Visitors not on the agenda must sign the visitor's log and are limited to 5 minutes.

**IV. Superintendent's Report – Mr. Ken Berlin**

**V. Business Administrator's Report – Mrs. Vicki Bendig**

- A. Treasurer's Reports
  - [General Fund](#): \$10,006,135.19
  - YTD Budget to Actual Reports: [Revenue](#) - [Expense](#)
  - [Capital Projects](#): \$1,889.51
  - [Cafeteria](#): \$208,319.89
  - [Cafeteria Profit/Loss](#): \$17,904.05
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$37,116.96
  - [Exhibit A2](#) Checks Already Written: \$8,185.63
  - [Exhibit A3](#) General Fund Bills: \$433,061.44
  - Exhibit B1 Cafeteria Checks Already Written:
  - [Exhibit B2](#) Cafeteria Bills: \$27,784.02
  - [Exhibit C2](#) Capital Project Fund Bills: \$53,686.73
  - [Exhibit D](#) SHS Activity Fund Report: \$66,887.88

- **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Dr. Andy Pushchak**

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Budgetary Transfers

- **Motion:** To approve the budgetary transfers:
  - From the Committed Reserve Fund to the Capital Project Fund in the amount of \$1,184,890.98.
  - \$310,000 from Unassigned Fund Balance to the Committed Fund Balance for the Outdoor Stadium Complex Renovation Contingency.
  - Monthly budgetary transfer from the budget vs actual report as outlined in [Exhibit E](#).

F – 2 (A) Erie County Technical School Budget for the 2020-2021 School Year

- **Motion:** To approve the 2020-2021 General Fund Operating Budget for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2020-2021 General Fund Budget includes total expenditures of \$6,913,417 with total district contributions of \$4,287,511 and the Wattsburg Area School District contribution of \$333,495.

F – 3 (A) PLGIT (Pennsylvania Local Government Investment Trust Resolution

- **Motion:** To approve the Pennsylvania Local Government Investment Trust Resolution as outlined in [Exhibit F](#).

VIII. **Building and Grounds – Mr. Josh Paris**

B – 1 (A) Javelin Runway and Ballfield Walkway

- **Motion:** To approve the addition of a javelin runway and ballfield walkway to the Outdoor Athletic Complex Project to be funded from the Outdoor Stadium Complex Renovation Contingency as outlined in [Exhibit G](#).

B – 2 (A) Student Choice Field Color and Center Logo

- **Motion:** To approve the student choice for the field color and center logo for the Outdoor Athletic Stadium Complex as outlined in [Exhibit H](#).

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the additions to the Kelly Educational Staffing Substitute List as outlined.  
Gerald Bowling    Kedron Brocius    Logan Carnes    Jael Lippert    Brittnee Tenon

P – 2 (A) Appointments

- **Motion:** To approve the following personnel appointments:
  - Sarah Stoops as a long-term substitute teacher at WAMS anticipated March 2 – April 24, 2020 at Bachelors, Step 1.
  - Meckenzie Jones as Custodian, Level II, Class B, 8 hours/day, 180 days/year effective February 18, 2020.

P – 3 (A) Conference Requests

- **Motion:** To approve the following conference requests:
  - Vicki Bendig to attend Orientation to Food Service Operations – Part 2 on May 6-7, 2020 in Harrisburg, PA at an estimated cost of \$694.53. Funds from Business Administrator Travel.

- Krista Wehan to attend PULSE (Principals Understanding How to Lead Special Education) on June 23-25 and October 15, 2020 in Edinboro, PA at no cost to the district.
- David Knight to attend Bomb Threat Management Planning on March 4, 2020 in Erie, PA at no cost to the district.
- David Knight to attend Protective Measures Course on March 3, 2020 in Erie, PA at no cost to the district.
- David Knight to attend the 17<sup>th</sup> Annual Safe Schools Initiative Seminar on March 19, 2020 in Buffalo, NY at no cost to the district.
- Rob Englert to attend the While You Don't Choose Tragedy, You Can Choose Your Response on March 19, 2020 in Buffalo, NY at an estimated cost of \$112.70. Funds from Professional Development.
- Savannah Anderton and Rob Englert to attend SAP Training on February 11-12 and 20, 2020 in Edinboro, PA at an estimated cost of \$554.28. Funds from Professional Development.
- Mary Beth Hengelbrok to attend PDE STEM Toolkit Project on March 4-11, 2020 in Clarion, PA at no cost to the district.

P – 4 (A) Tuition Reimbursement

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit I](#).

P – 5 (A) Leave Requests

- **Motion:** To approve a leave of absence utilizing paid time off and Family Medical Leave for Alyssa Forte anticipated May 26, 2020 through December 22, 2020.

X. **Policy – Mrs. Amanda Farrell**

P – 1 (A) First Reading of Policies

- **Motion:** To approve the first reading of the following policies:
  - 004 Membership ([Exhibit J](#))
  - 201 Admission of Students ([Exhibit K](#))
  - 204 Attendance ([Exhibit L](#))
  - 208 Withdrawal from School ([Exhibit M](#))
  - 209 Health Examinations/Screenings ([Exhibit N](#))
  - 227.1 Student Athletic Drug Testing ([Exhibit O](#))
  - 233 Suspension and Expulsion ([Exhibit P](#))
  - 333 Professional Development ([Exhibit Q](#))
  - 705 Facilities and Workplace Safety ([Exhibit R](#))
  - 709 Building Security ([Exhibit S](#))
  - 805 Emergency Preparedness and Response ([Exhibit T](#))
  - 805.1 Relations with Law Enforcement Agencies ([Exhibit U](#))
  - 805.2 School Security Personnel ([Exhibit V](#))
  - 808 Food Services ([Exhibit W](#))

XI. **Curriculum – Mrs. Julie Pikiewicz**

C – 1 (A) Homebound Instruction

- **Motion:** To approve homebound instruction for a Sixth Grade Wattsburg Area Middle School Student anticipated January 16, 2020 through April 15, 2020.

C – 2 (A) 2020 Prom

- **Motion:** To approve the 2020 Seneca Prom to be held May 9, 2020, 7:00 – 10:00 p.m., at the Masonic Temple, 32 West 8<sup>th</sup> Street, Erie, PA.

XII. **Technology – Mrs. Tara Pound**

TE – 1 (A) WASD – Reabah, Inc (Networking Technologies) Agreement

- **Motion:** To approve the agreement between WASD and Reabah Inc. d/b/a Networking Technologies as outlined in [Exhibit X](#).

XIII. **Transportation – Mr. Steven O’Donnell**

T – 1 (A) Durham Bus Driver Additions

- **Motion:** To approve the addition of Catherine Bailey to the Durham Bus Drivers 2019-2020 list.

T – 2 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 6 Discovery Students	Tuesday, March 31, 2020	Northwest Tri Co. IU#5	\$500.00	Gifted - WAMS
AFJROTC Students	Friday, February 28, 2020	University of Pittsburgh	\$533.00	AFJROTC
Vocal Ensemble II	Tuesday, March 17, 2020	Mercyhurst University	\$389.00	Student Activities
Grade 1	Thursday, March 5, 2020	Asbury Woods	TBD	Grant/PTO
WAMS VEX Robotics	Friday, February 21, 2020	Franklin Jr. High	\$1,126.00	WAMS Student Body, Substitute
SHS Cast of Little Mermaid	Wednesday, March 4, 2020	WAEC	TBD	Student Activities

XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) Volunteer List

- **Motion:** To approve the following as additions to the WASD Volunteer List  
 Christopher Battista      Erika Fischer      Timothy Kosiorek      Brittany Spiker  
 Ashleigh Camp      Gary Hanes      Carla Rzepka      Keith Yost

AE – 2 (A) Athletic Resignation

- **Motion:** To approve the resignation of Randi Cage as Track and Field Varsity Head Coach effective January 21, 2020.

AE – 3 (A) Open Positions

- **Motion:** To approve the opening of the following positions for football
  - 1<sup>st</sup> Assistant
  - 2<sup>nd</sup> Assistant
  - Other Assistant (2)
  - Other Assistant 7<sup>th</sup> & 8<sup>th</sup> (3)

AE – 4 (A) Athletic Appointment

- **Motion:** To approve Branden Williams as Track and Field Varsity Head Coach for the 2019-2020 school year at Step 1.

AE – 5 (A) Organization of Extra-Curricular Club

- **Motion:** To approve a non-curricular club , Seneca High School History Club. The purpose of the club is to expose students to local history through community-based activities, programs and activities as outlined in [Exhibit Y](#).

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steven O’Donnell**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**